

KENYA CONFERENCE OF CATHOLIC BISHOPS - GENERAL SECRETARIAT



1. Introduction

The Kenya Conference of Catholic Bishops (KCCB) - Catholic Secretariat is the National Administrative, facilitative, and Coordinative arm through which the KCCB implements and co-ordinates various Pastoral programs at the National level and undertakes all those responsibilities which express the mission of the Catholic Church in Kenya. It is seeking an outstanding, dynamic and results oriented individual to fill the position of a Nurse Tutor at its St. Luke's College of Health Sciences

Nurse Tutor

2. DUTIES AND RESPONSIBILITIES

- Reporting to the Principal St. Luke's School of Nursing.
- Responsible for planning and coordinating teaching and assessments of the TVET/CDACC programs
- Assuming responsibility of a class tutor and Hostel Patron/matron as appointed by the Principal Tutor.
- Preparing block timetables, lessons and other material for teaching.
- Teaching student nurses both in the classroom and clinical areas.
- Setting and marking examination for students.
- Giving and evaluating students' practical assessments.
- Conducting students' assignments, projects and case studies.
- Ensuring proper use and maintenance of school equipment for demonstrating learning activities.
- Organizing for clinical learning experiences and co-ordinating the students' learning activities with the teaching health facilities and community.
- Guiding and counselling student on academic performance and conduct throughout training.
- Maintaining students' training records.
- Contacting external lectures and other persons participating in the students' learning activities as approved by the school.
- Participating in the school committee when called upon to do so.
- Facilitating in continuing education, a joint effort between school and the hospital as scheduled.
- Performing with diligence any other duties, which the tutor may be called to do from time to time by the school authority

3. QUALIFICATIONS

- Bachelor of Science in Nursing (BScN) in teaching or a health related field.
- Masters' degree will be an added advantage
- Registration with the Nursing Council of Kenya (NCK)
- Valid nursing practicing License
- At least one (1) year experience in teaching TVET CBET courses
- Registered as a TVET CDACC Trainer and/or Assessor.

4. PERSONAL QUALITIES

- a) Has good interpersonal and communication skills
- b) Excellent written and oral communications skills in English
- c) A good knowledge of social teachings of the Church, and Ethical principles
- d) Group facilitation skills an added advantage

APPLICATIONS SHOULD BE ADDRESSED TO:-
GENERAL SECRETARY
KENYA CONFERENCE OF CATHOLIC BISHOPS -GENERAL SECRETARIAT
P.O BOX 13475-00800
NAIROBI.

hr@catholicchurch.or.ke

To reach him on or before Friday, 19th November 2021
ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED