



THE KENYA CONFERENCE OF CATHOLIC BISHOPS- GENERAL SECRETARIAT

The Kenya Conference of Catholic Bishops (KCCB) - General Secretariat is the national administrative, facilitative and coordinative arm through which KCCB undertakes all responsibilities which express the KCCB mission in Kenya. KCCB is the prime recipient of a grant entitled KCCB-ACTS (Accelerate, Transition, Sustain) awarded by the Centers for Disease Control and Prevention (CDC) under the U.S. President's Emergency Plan for AIDS Relief (PEPFAR). KCCB is seeking to recruit dynamic, results oriented and self-motivated candidates to fill the following positions:

1. Risk and Compliance Officer (1 position)
2. Procurement Officer (2 positions)
3. Administrative Officer (2 positions)
4. Administrative Assistant-HR (1 position)
5. Financial Analyst (1 position)
6. Monitoring & Evaluation Officer I (2 Positions)
7. Monitoring & Evaluation Officer II (3 Positions)
8. Health Informatics Officer (1 position)
9. Senior Technical Advisor/Medical Officer – Adult Care & Retention (1 position)
10. Technical Advisor – TB/CQI/Medical Officer (1 position)
11. Technical Advisor – PMTCT/Medical Officer (1 position)
12. Technical Advisor - Pediatric, OVC and Adolescent (1 position)
13. Technical Advisor – Prevention (1 position)
14. Health System Strengthening & Transition (1 position)
15. Technical Advisor – Laboratory (1 position)
16. Laboratory Technical Officer (1 position)
17. Health Supply Chain I (BPharm) (1 position)
18. Health Supply Chain II – Pharm Tech (1 position)
19. Grants Officer (2 positions)
20. Program Officer (3 Positions)
21. ICT Officer (1 position)
22. Drivers (9 Positions)

Applications should be addressed to:

GENERAL SECRETARY
KENYA CONFERENCE OF CATHOLIC BISHOPS-GENERAL SECRETARIAT
P.O BOX 13475-00800
NAIROBI

Please apply online through the following portal:
<http://portal.karp.or.ke/vacancy/openings>

To reach him on or before Monday, 3rd October 2022 at 5pm.

Candidates are requested to submit application letters and detailed CV including names and contacts of three Referees and to *include the Position Title on the subject line of the application letter.*

For more details about the above positions visit KCCB Website: www.kccb.or.ke under careers and bid

ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED

